



Oak Pointe Elementary School PTO Meeting Minutes

Date, Time, and Location

Thursday, January 4, 2018 OPES, blue hall workroom

Minutes Prepared by:

Catherine Southern

Attendance

Diane Starnes, PTO President; Ashley Bubar, PTO VP; Keri Lyn Ladd, PTO Treasurer; Catherine Southern PTO Secretary; Kristie Smith, Principal; Chris Lyons, Vice Principal; Yolanda Ross, Parent; Ashley Williams, Parent; Racheal Mack, Parent

Agenda

- Call to Order
- Approval of Minutes
- Principal's Update—Kristie Smith
- SIC and PAC Updates
- Officers' Reports
 - President
 - Vice President
 - Secretary
 - Treasurer
- Old Business
 - Holiday Shoppe
- New Business
 - Sweetheart Dance
 - Silent Auction
- Other Questions, Comments, and/or Ideas
- Adjournment

Meeting Notes, Decisions, Issues

1. Call to order - Diane Starnes
2. Approval of minutes - Diane Starnes, Keri Lyn Ladd
3. Principal's Update - Kristie Smith
 - a. SIC - Family Code Night is next month and SIC will discuss on Tuesday at their next meeting. Mrs. Smith recommended Fazoli's spaghetti or hot dogs as meals with reservations. PTO suggested reminding parents that the food is free to them, but that

PTO uses funds to provide it. PTO to make sure we have sodas and paper products. Please make sure you will actually eat if you sign up for a meal. Flyers need to go out to OPES families. One month ahead of time, a "save the date" flyer and two weeks ahead of time send home a reminder flyer. Last year we had about 100 people (50 families) show up, but we ordered food for 225 people who signed up. No reminders/confirmations were sent out, so families may have forgotten. This year, reservations will be due by February 2nd for meals so that confirmations can be sent on February 5th. Kristie and Diane will do the flyers.

- b. PAC - Freeze on LMES enrollment. Just something to be aware of in the district.
 - c. Early dismissal feedback requested from attendees. Concerns included the fact that parents only had one hour notice of the dismissal. Parents had issues getting to the school with such short notice and no Safari or afterschool programs available. Also, some parents picking kids up at the school used poor judgment in the carpool line. Cars were going way above the speed limit and passing the waiting line on the left. This has the potential for accidents as school buses and other parents are leaving the school. Deputy Wingard and administration will discuss ways to stop this behavior.
 - d. MAP Testing - Winter results are not reported to parents and these tests are used to make sure all students are receiving what they need as per RTI.
 - e. State Testing - Spring testing will be online. Mrs. Meetze and Mrs. Smith have piloted online testing. Test scores will drop due to the switch to online testing. We must strengthen typing skills school-wide and introduce and/or strengthen typing skills. OPES is lacking the bandwidth and devices. Devices will be provided in grades 3-5 so that every classroom will have one Chromebook per two students. Each kindergarten classroom will have five desktops provided by the district. First grade will receive Chromebooks that previously belonged to kindergarten. Mrs. Smith will use funds (\$10K) to provide 5 Chromebooks per 2nd grade classroom. There will be a school-wide focus to help teachers transition to using computers in the classroom. Mr. Lyons came from Richland 2 District where they have been using technology this way for 5 + years. He understands the difficulty in transitioning a school to this computer/typing based format and will help strategize the transition for students and staff.
 - f. Dr. Hodges from USC will continue to work with our staff on the My Math program. He recently worked with K-2 teachers and will be here the entire month of January to continue our progress.
4. SIC and PAC Updates (see in Principal's Updates)
5. Officer's Reports
- a. President, Diane Starnes
Outdoor classroom progress has begun. It will be located right outside the cafeteria and will measure 20' x 30' and look just like the one outside the library. The awning has been ordered. The area is larger and we will look at funding picnic tables after the silent auction later in the year. Each table costs \$1,000.
Our Sweetheart Dance theme will be "Once Upon a Time" and will include a special appearance from Cinderella. Flyers will go out in February. Cost is \$12 per couple and \$15 at the door after January 30th. We will need help from volunteers to decorate.
Date Knight had to be rescheduled. It was not originally noticed that the scheduled date (April 27) coincided with a long weekend—both students and teachers do not have school on April 30. The only other date that works is April 20th. Save the date will go out at the end of March an approximate 10-day window to register when we return from Spring Break.

Silent auction is fast approaching and it's time for homeroom parents to get with their teacher to choose a basket theme. Need to remind parents that no alcohol may be included in actual baskets on campus.

b. Vice President, Ashley Bubar

Holiday store went over well and the kids enjoyed it. Next year, we need to find another schedule for re-shopping and have teachers be responsible for volunteers. Maybe have the re-shop day on the Monday following the last shopping day for classrooms and a preview day the week before. The company we use is by far the easiest to work with. OPES doesn't have to commit to 5 days for the shop. We can have the event anywhere between 5 to 15 days.

c. Treasurer, Keri Lyn Ladd

Thought the Holiday Shoppe is not a fundraiser for us, we did make \$771.39. The Sweetheart Dance has spent \$300 and it will be returned as people register for the event.

Pal-A-Thon funds have gone down due to the making of a deposit for the outdoor classroom.

d. Secretary, Catherine Southern

No report

6. Meeting Adjourned

Action Items

Action	Assigned to	Due Date

Next Meeting

February 1, 2018 OPES