



# Oak Pointe Elementary School PTO Meeting Minutes

## Date, Time, and Location

December 1, 2016  
1:15pm  
Room B308

## Minutes Prepared by:

Brittany Newell

## Attendance

Diane Starnes, President; Ashley Bubar, Vice President; Keri Lyn Ladd, Treasurer; Brittany Newell, Secretary; Cassy Paschal, Principal; Chris Wingard, SRO

## Agenda

- Call to Order
- Approval of Minutes
- Committee Reports
  - a. Bests Moms/Dads Evah Breakfasts
  - b. Box Tops
- Principal's Update – Cassy Paschal
- SIC and PAC Updates
- Officers' Reports
  - a. President
  - b. Vice President
  - c. Secretary
  - d. Treasurer
- New Business
  - a. Holiday Shoppe
  - b. Sweetheart Dance
- Other Questions, Comments, and/or Ideas
- Adjournment

## Meeting Notes, Decisions, Issues

### 1. Committee Reports

- a. Best Moms Evah/Best Dads Evah Breakfast – Ashley commented that the coffee problem was solved. A good, manageable crowd turned out for the last breakfast. Our next breakfast will be February 1, 2017.
- b. Box Tops – Diane reported that totals will not be available until Friday,

December 9. Box Tops awards will be presented on the second Friday in January.

**1. Principal's Update - Cassy Paschal.**

- a. Palmetto's Finest visited on Tuesday, November 29, 2016. Two principals that have previously won the award were the inspectors. They did not visit all of the rooms, and had very few questions. Winners will be announced after the winter break.
- b. MAP testing will be held mid-winter. This is used as a mid-year gauge. Second through Fifth graders will take reading tests. Spring MAP testing will be held in March. MAP testing will only be compared with other schools that test during a similar window of time.
- c. Oak Pointe is gearing up for career week January 9-13, 2017. Assessments will be done for students to find careers they may enjoy. There will be a display in the red hall. An event will be held on the evening of January 12. Students will attend will receive their results and have the opportunity to talk to people from jobs and schools in our community.
- d. Palapalooza will be on the second Friday after students return from winter break.

**2. SIC/PAC Update - Diane Starnes and Brittany Newell.**

- a. SIC - Diane reported that a meeting has not been held since the last PTO meeting. No update.
- b. PAC - Brittany reported that the November PAC meeting was held at Spring Hill High School. The main topic of discussion was the solar eclipse which will occur on Monday, August 21 at 2:42pm, and the tentative district 5 schedule for the 2017-2018 school year. The school district is involving the community in an attempt to ask the state to fix the potentially dangerous traffic situation near Spring Hill High School.

**3. Officer's Reports**

- a. President - Diane Starnes mentioned that Jim Hudson Toyota awards \$500 to a non-profit organization each month. In January, each person is encouraged to vote for Oak Pointe Elementary School. Each person is allowed to vote once daily.
- b. Vice President - Ashley Bubar had no new update to report.
- c. Secretary - Brittany Newell had no new update to report.
- d. Treasurer - Keri Lyn Ladd passed out copies of the updated budget to include Fall Festival and Pal-a-Thon numbers.

**4. New Business**

- a. The Holiday Shoppe - The Holiday Shoppe will be open during school hours from December 5-9. Brittany and Ashley will prepare and distribute the envelopes and letters to classrooms. Cassy Paschal will provide the number of students will need gift certificates.
- b. Sweetheart Dance - The Sweetheart dance will be held on February 24, 2017. The theme is Masquerade. The PTO will ask Princess Tiana to be

there.

**5. Other Questions, Comments, and/or Ideas**

- a. Staff Dessert – The staff dessert will be held on December 15<sup>th</sup>. Great American Cookie Co. will send in a cookie for the staff. Ashley will send a sign-up genius for volunteers to provide desserts for the staff.

**Action Items**

<b>Action</b>	<b>Assigned to</b>	<b>Due Date</b>
Provide numbers for gift certificate kids	Cassy Paschal	12/5/16
Sign-up genius for dessert luncheon	Ashley Bubar	12/5/16

**Next Meeting**

**Thursday, January 5<sup>th</sup> at 1:15pm.**