



Oak Pointe Elementary School PTO Meeting Minutes

Date, Time, and Location

September 1, 2016
1:00pm
Room B 308

Minutes Prepared by:

Keri Lyn Ladd

Attendance

Diane Starnes, President; Ashley Bubar, 1st Vice President; Nicole Reddon, 2nd Vice President; Keri Lyn Ladd, Treasurer; Cassy Paschal, Principal; five parents; two grandparents

Agenda

- Call to Order
- Committee Reports
 - a. Restaurant Nights
 - b. Bests Moms Evah Breakfast
 - c. Fall Festival
 - d. Spiritwear
 - e. Teacher Mini-Grants
 - f. Pal-a-thon
 - g. Hospitality
- Principal's Update—Cassy Paschal
- SIC and PAC Updates—No meetings yet this year
- Officers' Reports
 - a. President
 - b. 1st Vice President
 - c. 2nd Vice President
 - d. Treasurer
- New Business
 - a. Secretary Position
 - b. School Supply Kits
 - c. Service Project
- Other Questions, Comments, and/or Ideas
- Adjournment

Meeting Notes, Decisions, Issues

1. **Committee Reports**
 - a. **Restaurant Nights** – Keri Lyn Ladd is going to call Bellacino's next week to set up a

fundraiser night. Looking to have it on Tuesday, September 20th but will have to see if that's okay with them first.

- b. **Bests Moms Evah Breakfast** – Ashley Bubar reported that the BMEB will be Wednesday, September 7th at 7:00am. Menu options will be either an Egg & Cheese Biscuit, Chicken Biscuit or Cinnamon Rolls. Moms (or other adult) can come eat with their Pioneer. No formal program...just a chance to spend time and eat breakfast together. PTO covers the cost.
 - c. **Fall Festival** – Ashley Bubar reported that the Fall Festival will be held on October 21st 5:30-8:30pm. Confirmed vendor are: Mr. Gillcresce – Family pictures; Rolling Video – Video Game truck; 123 Jump – Rockwall (Bruce said yes but Ashley is waiting on a call back from him); Laugh 'n Leap – Dunk Tank; Pelican Snoballs; Carolina Choo-Choo – Train Rides; Rebecca with Horses; Jump King – 3 inflatables; Unlimited Hands On Science – Cotton Candy; Sarah Dippity (must pre-purchase separate ticket) – Full Face Painting; Paul Denka – Face Painting; The Doughnut Guy; San Jose Food Truck; Wurst Wagen Food Truck, Reggie Sullivan Band – Music. Ashley is waiting to hear back from Size Matters Food Truck. She is also working on getting some Arts & Crafts vendors to come and set up a table to display and sell their items. Ashley will be getting a Fall Festival committee together soon.
 - d. **Spiritwear** – We only have a few YL student shirts left. At some point we will send shirt order forms home with students so they can pre-order a shirt if they want one. We will also have a long-sleeve option for them to purchase from that same form. The long-sleeve shirts will be deep red and instead of “Student by day...” on the front they will say “Pioneer by day...” and instead of “Pioneer” written inside the apple they will have “Oak Pointe” in the apple. This way teachers, students or parents can wear them.
 - e. **Teacher Mini-Grants** – We have given mini grants to 16 teachers so far this year. Parents can see what the teachers have purchased with their mini grant funds by going to the PTO website.
 - f. **Pal-a-thon** – Kick-off for Pal-a-thon is Thursday, September 22nd. It will be a Rock 'n Roll theme and will be called the Pal-a-thon Rock 'n Run. The Executive Board was having a difficult time deciding the \$25 level prize. They had narrowed it down to three, and those in attendance voted for their preference. Sponsors were obtained this year, so a higher-quality shirt could be produced—shirts will be purple; an adhesive label will be put on it to mark laps instead of being directly written on the shirts. Ten percent of money raised this year will be given to Curing Kids Cancer.
 - g. **Hospitality** – Each month we bring in a treat for our staff. A sign-up sheet was passed around for anyone who wanted to sign up to bring the treat.
- 2. Principal's Update**—Cassy Paschal.
- We are finishing up MAP assessment from the testing that was just done.
 - Palapalooza has been completed where the administration goes over the expectations with the students. This year had a Star Wars theme.
 - New this year – Career Week coming in January. A chance for students to learn about different careers and possibly help lead them into one they made be interested in for the future.
 - All PBIS events have been scheduled for the year.
- 3. SIC and PAC Updates**—No meetings yet this year.
- 4. Officers' Reports**
- a. President—Diane noted all of her updates were included in the Committee Reports
 - b. 1st Vice President – Ashley Bubar announced that the Homeroom Mom meeting will be

on September 16th at 8:00am.

- c. 2nd Vice President – Nicole Reddon explained the new process for collecting Box Tops. It is now called Box Top Baseball. Each student who submits Box Tops and reaches a new level (25, 100, 200, 300) will receive a prize. The class with the highest amount turned in each month will get to keep the Box Top Trophy and Boa in their class for a month. The class with the most at the end of the year will receive a popsicle party and extra recess...plus the teacher will receive a gift card.
- d. Treasurer – Keri Lyn Ladd gave everyone in attendance a copy of the budget from July 1 to August 31. It showed the amounts of money that have been received and spent for each category. She explained how to read the budget and asked if there were any questions. No questions were asked.

5. New Business

- a. Secretary Position – Diane Starnes announced that the elected Secretary had moved over the summer and that we needed to elect a new one. A notice had been sent home with students letting parents know and asking for any nominations to fill this position be submitted by August 26. The PTO Board had nominated Brittany Newell. No other nominations were received. Keri Lyn Ladd made a motion to accept Brittany Newell as the new PTO Secretary, Ashley Bubar seconded the motion. All present members were in favor by saying “Aye.” There were no “Nays.” Brittany Newell became the new PTO Secretary for OPES.
- b. School Supply Kits – Diane Starnes gave us the stats on how many students purchased supply kits and asked if it was something we wanted to continue to next year. It’s a lot of work and only around 20% of students purchase one. She asked if there were any volunteers who would be willing to be in charge of it. Elin Fowler said she would be willing to do them next year. Liz Koehler agreed to help her on this project. Because we had volunteers to be in charge of it we decided to go ahead and go school supply kits next year. By going ahead and committing to the company, Oak Pointe will receive a discount.
- c. Service Project – Diane Starnes noted that the PTO will be doing a year-long service project and raise funds for Curing Kids Cancer all year. An attendee brought up that there are three children at the school who have diabetes and that November is National Diabetes month. It was noted that it is possible the PTO could do something as awareness that month or possibly make diabetes the focus of next year’s service project.

6. Other Questions, Comments, and/or Ideas

None

Action Items

Action	Assigned to	Due Date
Set up Restaurant Night at Bellacino’s	Keri Lyn Ladd	9/12/16
Create and send out t-shirt order forms	Diane Starnes	9/15/16

Next Meeting

Thursday , October 7, at 1:15pm.