



Oak Pointe Elementary School PTO Meeting Minutes

Date, Time, and Location

Thursday September 7, 2017
8:30 a.m.
OPES Room B313

Minutes Prepared by:

Catherine Southern

Attendance

Diane Starnes, President; Ashley Bubar, Vice President; Keri Lyn Ladd, Treasurer; Catherine Southern, Secretary; Kristie Smith, Principal; Officer Wingard, SRO; parents as follows: Nicole Reddon, Michelle Patterson, Mellada Jacobs, Brandy Champine, Melissa Shelton, Dorraine Holmes, Yolanda Ross and Neetha Jose

Agenda

- Call to Order
- Principal's Update – Kristie Smith
- SIC and PAC Updates
- Committee Reports
 - Restaurant Nights
 - Bests Moms Evah Breakfast
 - Fall Festival
 - Teacher Mini-Grants
 - Pal-a-thon
 - Hospitality
- Officers' Reports
 - President
 - Vice President
 - Secretary
 - Treasurer
- New Business
 - School Supply Kits
 - October Meeting
- Other Questions, Comments, and/or Ideas
- Adjournment

Meeting Notes, Decisions, Issues

1. Call to order
2. Principal's update - Kristie Smith - MAP testing has been completed for 2nd - 5th grades as of today. First grade student MAP testing begins tomorrow. Dr. Hefner will participate in a conference call at 3:00 p.m. today with SC officials to discuss how Hurricane Irma will impact our district. K-2 Curriculum Night was last night and 3-5 will be held tonight with all running smoothly. The school staff is excited about Dutch Fork Elementary School Spirit Night coming up this Friday at the football game. All OPES students will receive a free ticket to the game and get to walk the field at half-time! Everyone is encouraged to stop by OPES PTO booth.
3. SIC and PAC updates
 - a. SIC changes for this year include holding Parent University in the fall and expanding the Internet safety portion to a 45 minute, keynote session.
 - b. Family Code Night will be moved to February.
 - c. First PAC meeting is scheduled for Tuesday, September 12th, weather permitting
4. Committee Reports
 - a. Diane Starnes, Ashley Bubar and Keri Lyn Ladd have all reached their term limits in their present positions on the board. Diane Starnes will not return to the board next year.
 - b. To help ensure a smooth transition of positions and members next year, we are seeking volunteers to chair specific events with the assistance of the present board. This will allow people with experience in event operations to assist next year as the board members shift to new positions or off the board.
 - c. Restaurant nights are fast approaching. Keri Lyn Ladd requests to create a committee to help plan these events. Any parents interested in chairing this committee, please contact us as soon as possible. Email opesptoemail@gmail.com to inquire.
 - d. Best Parents Evah Breakfasts include 6 breakfasts including 3 for dads and 3 for moms. They will take place on the last Wednesday of the month as follows: Best Moms Breakfasts will be September 27, November 29 and March 28. Best Dads Breakfasts will be October 25, February 28 and April 25. Ashley sets up the breakfasts and had no help for the dads breakfasts last year. Any and all assistance for these events is helpful. Please contact PTO at opesptoemail@gmail.com to volunteer. Set-up begins at 6:50 in the lunchroom.
 - e. Fall Festival is September 22. We will have a Pie the Guys raffle with a ticket price of \$1. eff Riley Team will match \$0.50 to every \$1 for the raffle! The winner of the raffle gets to "Pie the Guys" (Officer Wingard, Mr. Lyons and Coach Mincel) during the following Friday Morning Meeting. September is Childhood Cancer Awareness month, and all money raised through the raffle will be donated to Curing Kids Cancer. We will not have a rock wall outside this year due to problems with high winds last year. The rock wall in the gym will be available. New this year, to compensate for not having the outdoor bouncy houses and rock wall, we will host a fun house, high striker and a mechanical bull. The game truck will return and several food trucks will serve a variety of meals. An Iron Man character area will be included for photo opportunities. . Help is needed to set up games beginning at 3:00 p.m. the day of the festival. Kids are welcome to come and hang out as we set up. Volunteers are also needed September 18th beginning at 1:00 p.m. to help decorate the common areas with fall themed decorations. If you would like to help, please email Ashley Bubar at opesptoemail@gmail.com.
 - f. Teacher Mini Grants have been awarded to 15 teachers so far this school year. Half of the awards are presented before Pal-A-Thon with the other half presented after Pal-A-Thon to insure monies are available to award all grants. All grants awarded to date are listed on the PTO website at www.opespto.org

- g. Pal-a-thon kick-off will be held Wednesday, October 4th and ending with the Pal-a-thon run on Friday, October 13th. Our goal this year is \$40,000. Money is counted and recorded daily to track individual and overall progress toward our goals. School-wide incentives include themed dress-up choice days at intervals of \$7,500 (ex. dress up as a jock or a nerd, superhero or villain, etc..) and if we meet our goal of \$40,000, school staff will hold a boys v/s girls lip sync battle. Individuals can earn charms daily and other prizes as they reach various fund raising levels. 10% of all Pal-a-thon proceeds will be donated to a school affected by either Hurricane Harvey or Hurricane Irma, tbd.
 - h. Hospitality - PTO is looking for volunteers interested in providing appreciation snacks to teachers at five different times throughout the year in September, October, January, March and April. Items can be reimbursed by PTO up to \$100. Appreciation snacks provided in the past have included cookies, drinks and chips, homemade snowman cups filled with popcorn, etc....If interested in providing an appreciation item, please email PTO at opesptoemail@gmail.com.
5. Officer's Reports
- a. President - Diane stated all updates were within the committee reports
 - b. Vice President - Ashley stated that health screenings will take place September 26th and volunteers are needed to provide soups for lunch for the nurses providing the screenings. Volunteers are also needed to assist with fall pictures on September 27th. If interested, please contact Ashley at opesptoemail@gmail.com.
 - c. Secretary - Catherine has nothing to add or report.
 - d. Treasurer - Keri Lyn went over the budget report in detail with summary of monies received and spent from July 1, 2017 to August 31, 2017.
6. New Business
- a. School supply kits will no longer be provided through PTO. The work to provide this service far outweighs the cost as no vendor has been capable of producing a worthy experience. Diane stated that she had to go to various stores to complete orders that weren't correct and spend more money to make sure supplies were provided on time. Ashley has worked hard to ensure we receive a reimbursement for the missing items. PTO will look into providing this service through Amazon.com for the next school year..
 - b. The October meeting is scheduled for the day after Pal-a-thon kick-off. PTO will be involved with counting donations and will need to hold the PTO meeting beginning at 8:00 a.m. that morning instead of 8:30. All meetings after the October meeting will begin at 8:30 a.m. on the 1st Thursday of the month.
7. Other Questions, Comments and/or Ideas
- a. Diane recommended parents follow OPESPTO on Facebook and to visit the website at OPESPTO.org.
8. Meeting adjourned.

Action Items

Action	Assigned to	Due Date

Next Meeting

October 5, 2017 at OPES, room B313 at 8:00 a.m.