



# Oak Pointe Elementary School PTO Meeting Minutes

## Date, Time, and Location

November 3, 2016  
1:15pm  
Room B308

## Minutes Prepared by:

Brittany Newell

## Attendance

Diane Starnes, President; Ashley Bubar, Vice President; Keri Lyn Ladd, Treasurer; Brittany Newell, Secretary; Kristie Smith, Assistant Principal; Nicholas Gillcrese, Assistant Principal; Chris Wingard, SRO; 2 Parents

## Agenda

- Call to Order
- Approval of Minutes
- Committee Reports
  - a. Restaurant Nights
  - b. Bests Moms/Dads Evah Breakfasts
  - c. Fall Festival
  - d. Spiritwear
  - e. Pal-a-thon
- Principal's Update—Cassy Paschal
- SIC and PAC Updates
- Officers' Reports
  - a. President
  - b. 1<sup>st</sup> Vice President
  - c. 2<sup>nd</sup> Vice President
  - d. Treasurer
- New Business
  - a. Holiday Shoppe
  - b. Silent Auction/Bingo Night
- Other Questions, Comments, and/or Ideas
- Adjournment

## Meeting Notes, Decisions, Issues

### 1. Committee Reports

- a. Restaurant Nights – December's Restaurant Night will actually be a weekend at Five Below. Keri Lyn Ladd will secure details.
- b. Best Moms Evah/Best Dads Evah Breakfast – Our next Best Evah breakfast is Wednesday, February 1. The break is due to the busy schedule during the holidays.
- c. Fall Festival – Thanks to everyone who put forth effort to make the Fall Festival a success. The traffic flow of parents through the Pioneer Market appeared to be slow for those businesses not on the main walk-through path. The location or facilitation may need to be re-worked in the

future, but the concept was well received. The district is moving towards not allowing bouncy houses at school functions in the future, so we are considering different options. We were not able to utilize the rock wall that was rented because the wind caused a safety hazard. We are looking at using the rock wall in the gym next year and utilizing that area for other activities; Coach Mincel said he could order attachments for the rock wall and not use them in class until after the festival. Ms. Smith noted that she ran the Candy Bar Walk and only used the fun-sized candy pieces the first half of the night; the kids were fine with it did not complain, so we will probably use fun-sized bars next year to curb expenses.

- d. Spiritwear – We ordered 77 long sleeve shirts and 79 short sleeve shirts. Only one long sleeve and a handful of short sleeve shirts are left. Combined with the shirts we ordered at the beginning of the year, we've sold approximately 175 of the short sleeve shirts. All shirts that have been ordered have been distributed.
- e. Pal-a-thon – The Pal-a-thon raised \$36,874.64. \$3,687.46 will be donated to Curing Kids Cancer. This year, 62.44% of the student population participated. Would like to have closer to 100% participation next year. The top ten students who raised the most money participated in a rock-star treatment limo ride, where they also got an impromptu tour of the fire station. We would like to obtain more sponsors next year to reduce expenses. While we had sponsors this year, we still spent about the same amount of money on shirts because we ordered a better quality shirt. All prizes have been distributed with the exception of 17 scoop balls that were on backorder. They should be in next week and will be delivered then.

## **2. Principal's Update – Kristie Smith.**

- a. Palmetto's Finest is due to the school between November 28<sup>th</sup> and December 9th. Last year, they showed up on the Monday after Thanksgiving. We were among the top finalists for this award. We anticipate a stellar review again this year.

## **3. SIC/PAC Update – Diane Starnes.**

- a. SIC – Family Coding night will be November 15. The PTO will provide the dinner from CiCi's pizza. We will offer pizza or pasta plus a salad.
- b. PAC – The October PAC meeting was canceled due to the hurricane. At the September meeting, Dr. Hefner's vision was shared for the next five years. The vision includes adding a new wing to Chapin Middle school. Even though this school is only in its second year, growth in Chapin is huge. It also includes the hope to build two more elementary schools in Chapin and make upgrades to existing older schools across the district. District Foundation had a silent auction in October. We did a gardening basket worth about \$300. It included a certificate from Carolina Ceramics for 100 square feet of brick pavers. It also included a bird feeder, bird food, and an original painting by Ms. Floyd. Two different calendars have been drafted for the upcoming school year, but one has not been selected for final yet.

## **4. Officers' Reports**

- a. President – Diane Starnes included all updates in the committee reports.
- b. 1<sup>st</sup> Vice President – Ashley Bubar reported that the Thanksgiving luncheon for staff will be held on Friday, November 16. Finger food donations from parents are being requested. The PTO will purchase some food as well.
- c. 2<sup>nd</sup> Vice President – Nicole Reddon has resigned her position as 2<sup>nd</sup> Vice President. This position will not be filled this school year since it is not required per PTO bylaws.
- d. Treasurer – Keri Lyn Ladd reviewed the budget through October. We are still waiting on some food vendors from the Fall Festival to pay us, so the numbers from that event can change. Our total expenses for Pal-a-thon were approximately \$10,000; that does not include the money donated to Curing Kids Cancer.

**5. New Business**

- a. The Holiday Shoppe – The Holiday Shoppe will be open during school hours from December 5-9. Penguin Patch will be the vendor again. The Holiday Shoppe will be held in the extra music room.
- b. Silent Auction/Bingo Night – The Silent Auction and Bingo Night will be on March 24 this year.

**6. Other Questions, Comments, and/or Ideas**

Coach Mincel was selected as our first PTO Staff Member of the Month (September) and was announced at an October morning meeting. The October Staff Member of the Month will be announced at tomorrow's morning meeting. The winner receives a certificate and meal certificate from Texas Roadhouse.

**Action Items**

Action	Assigned to	Due Date
Set up Restaurant Weekend at Five Below	Keri Lyn Ladd	12/1/16

**Next Meeting**

Thursday, December 1<sup>st</sup> at 1:15pm.